

Roma Studio Easel



Hardware

- 2 – Brass Plates
- 2 – $\frac{3}{4}$ " Wood Screws
- 2 – $\frac{1}{2}$ " Diameter Springs
- 2 – 2" Bolts
- 4 – 2.5" Bolts
- 6 – Barrel Nuts
- 1 – Large Barrel Nut with Hex Screw
- 1 – 1 $\frac{1}{8}$ " Turn Knob
- 1 – Allen Wrench

Wooden Parts

- Top Canvas Support – 4" tall x 4 $\frac{3}{4}$ " wide x 2 $\frac{1}{4}$ " deep
- Bottom Canvas Support/ Storage Area – 4" tall x 22" wide x 4 $\frac{1}{2}$ " deep
- Front Center Mast – 54 $\frac{3}{4}$ " tall x 1 $\frac{3}{4}$ " x $\frac{3}{4}$ " deep
- Back Center Mast and Back Support Leg – 44 $\frac{3}{4}$ " tall x 1 $\frac{3}{4}$ " wide x 1.5" deep
- Right and Left Support Legs – 54 $\frac{1}{4}$ " tall x 1 $\frac{3}{4}$ " wide x $\frac{3}{4}$ " deep
- Top Support Bar – 3 $\frac{3}{4}$ " tall x 11" wide x $\frac{3}{4}$ " deep
- Bottom Support Bar – 1 $\frac{3}{4}$ " tall x 20 $\frac{1}{4}$ " wide x $\frac{3}{4}$ " deep
- "U" Support Bar – 1" tall x 6" wide x 1 $\frac{3}{4}$ " deep
- Center Mast Support – 8.5" tall x 3 $\frac{1}{8}$ " wide x 1" deep

Step One

Parts Needed: Front Center Mast, Bottom Canvas Support, Large Barrel Nut with Hex Screw, 2 - $\frac{3}{4}$ " Wood Screws and Center Mast Support.

Take the Large Barrel Nut and completely loosen the Hex Nut. Insert the Large Barrel Nut into the hole on the top, back side of the Bottom Canvas Support with the side hole of the Barrel Nut facing up and down or vertical to align with the slot hole in the top of the Bottom Canvas Support.



Once the Large Barrel Nut is in place you will want to slide the bottom of the Front Center Mast into the top opening of the Bottom Canvas Support and Large Barrel Nut.

Next, tighten the two together using the Hex Screw you removed from the Barrel Nut earlier.

Attach the Center Mast Support to the top of the Top Support Bar with the 2 $\frac{3}{4}$ " Wood Screws.



Step Two

Parts Needed: Right and Left Support Legs, Top Support Bar, Bottom Support Bar, Back Center Mast and Back Leg Support, 4 – Barrel Nuts, 4 – 2.5" Bolts.

Start by taking the Back Center Mast with the Top Support Bar and Bottom Support Bar, you should see a slot cut into both of the support bars that will slide onto the top and bottom of the Back Center Mast. Top Support goes on the top while the Bottom Support goes on the bottom.

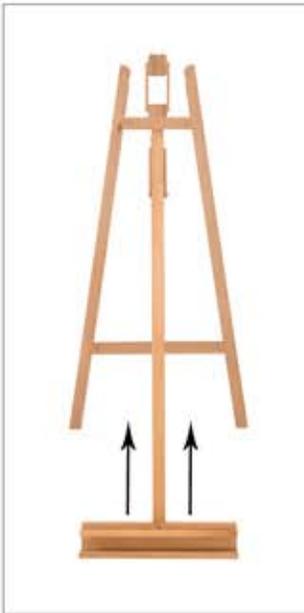
Next take the Right and Left Support Legs and slide them onto the Top Support and Bottom Support Bars. You should notice some holes in the face of the Top Support Bar and the Bottom Support Bar.

Insert the four Barrel Nuts into the holes (1 in each hole) and align them with the holes facing to the sides or horizontal to align with the holes in the sides of the Leg Supports. Use the 4 – 2.5" Bolts to screw into the Barrel Nuts and tighten with the Allen Wrench.



Step Three

Parts Needed: the connected Front Center Mast and Bottom Canvas Support, U Support Bar, 2 – 2" Bolts, 2 – Barrel Nuts, 2 – Springs, 1 – Brass Plate and 1 – 1 1/8" Turn Knob.



Start by laying the easel on its back flat against the floor. Take one of the Brass Plates and set it inside the cut out groove on the front side of the Center Mast Support (the cut out will be the same width as the Brass Plate with a hole at each end).

Then, take the connected Front Center Mast and Bottom Canvas Support and slide them into the grooves on the Center Mast Support from the bottom of the easel up until the Bottom Canvas Support is above the Bottom Center Support.

Use the 1 1/8" Turn Knob to tighten the Front Center Mast into place by putting it through the back of the Center Mast Support.

Next, turn the easel over so it is facing down. Lift the Back Support Leg so you can see the back of the Back Center Mast and Bottom Canvas Support. You should notice the two holes on either side of the Back Center Mast. These should align with the U Support Bar.

Using the 2 – Springs, 2 – 2" Bolts and the 2 remaining Barrel Nuts to attach the U Support Bar around the Back Center Mast and to the Bottom Canvas Support.



Place the Spring, then the 2" Bolts into the U Support Bar and the 2 Barrel Nuts will be in the two holes on the bottom of the Bottom Canvas Support. Again, make sure to align the Barrel Nuts to the holes in which the bolts are going through.

Also note that the cut slant on the inside of the U Support Bar should be slanting down and in towards the easel as opposed to out and away from the easel if you are describing the slant from top to bottom.



Step Four

Parts Needed: Top Canvas Support and 1 - Brass Plate.

Place the Brass Plate onto the backside of the Top Canvas Support (the cut out will be the same width as the Brass Plate with a hole at each end).

Then slide the Top Canvas Support onto the Front Center Mast from the top down. Tighten with the black plastic turn knob when you reach your desired height.

